

Lesson Plan

B. Com I year (2nd semester) - Subject: Computerized Accounting System

For the Month of (10 February to 31 March 2025)

1. Computerized Accounting concept, Advantage comparison
2. Introduction of Tally Prime data Backup, Restore, feature of Tally Backup and Restore
3. Company creation (Setup feature, Accounting feature)
4. Creation of ledger, Altering, Deleting, Displaying
5. Invoice, Budgeting, Cost centers, Interest calculation
6. Inventory stock item purchase and sales orders

For the Month of April 2025

7. Financial statement (Balance sheet and Profit & Loss A/c)
8. Tally Audit feature Printing feature
9. MIS (Tally)
10. Income Tax and G.S.T in Tally (T.D.S, T.C.S)
11. Payroll in Accounting (Payroll voucher)
12. Gratuity, Provident fund and Payroll report

For the Month of May 2025

13. Creation of company and Prepare financial Account in Tally.
14. Assignment, class test, Presentation, Revision

For the Month of January 2025

1. Deduction from G.T.I in computing Total Income
2. Computation of Total Income
3. Computation of Tax liability of Individual

For the Month of February 2025

4. Computation of Tax liability of HUF
5. Computation of Total Income and Tax liability of a firm
6. Deduction of Tax at source (TDS)

For the Month of March

7. Advance Payment of Tax
8. Income Tax Authorities
9. Income Tax Power
10. Procedure for Assessment
11. Different type of Return

For the Month of April

12. Procedure for filing & Return and Revised Return
13. Recovery and Refund of Tax
14. Penalties and Prosecution appeals and Revision
15. class Test, Assignment

For the Month of May

16. Revision

Lesson Plan

B. Com 2nd Year (4th semester)

Subject - Income Tax Law II

For the Month of 10th February and March 2025

1. Deduction from G.T.I (Section 80C to 80D)
2. Computation of Total Income of Individual
3. Tax liability of Individual
4. Calculation of Total Income of HUF (After Tax Regime)
5. Total Income and Tax liabilities of firm
6. Authorities and Tax Administration
7. Filing of Return (Including online return)

For the Month of April 2025

8. Deduction of TDS
9. Advance Payment of Tax
10. Recovery and Refund of Tax
11. Assessee Default
12. Type of Assessment
13. Penalty and Prosecution

For the Month of May 2025

14. Appeal and Revision (Tax saving Technique)
15. Assignment, class test, Presentation, Revision

Lesson Plan

Session - 2024-2025

Class - B.Lom Final year

Semester - 6th

Subject - Fundamental of Insurance

For the Month of January 2025

1. Introduction of Insurance
2. Need and Principles of Insurance
3. LIFE Insurance ~~Premium~~
4. Present structure and growth of life Insurance in India

For the Month of February 2025

5. Fire Insurance
6. Claim Settlement Procedure
7. Marine Insurance

For the Month of March 2025

8. Charges and losses and Measures of Indemnity
9. Accidental and Motor Insurance

For the Month of April 2025

10. Claim Settlement Procedure in Accident and Motor Insurance
11. Insurance Intermediaries
12. Assignment, class Test,

For the Month of May 2025

13. Revision